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117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884  
[www.putnamdevelopmentauthority.com](http://www.putnamdevelopmentauthority.com)

## **Agenda**

**Monday, September 18, 2017 ♦ 11:00 AM**

*Putnam County Administration Building – Room 204*

### **Opening**

1. Call to Order

### **Minutes**

- [2.](#) Approval of Minutes - August 14, 2017

### **Financials**

- [3.](#) Approval of Financials - August 2017

### **Regular Business**

- [4.](#) Discuss sewer study proposal and vote to accept
5. Discuss Haband/Bluestem bond termination
- [6.](#) Update remaining budget
- [7.](#) Rock Eagle Technology Park Update

### **Executive Session**

8. Motion to Enter Executive Session as Allowed by O.C.G.A. 50-14-4, if Necessary, for Personnel, Litigation or Real Estate
9. Motion to Reopen Meeting and Execute Affidavit Concerning the Subject Matter of the Closed Portion of the Meeting
10. Action, if any, Resulting from the Executive Session

### **Other Business**

### **Reports**

- [11.](#) Economic Development Director Report - August 2017

### **Closing**

12. Adjournment

**Backup material for agenda item:**

2. Approval of Minutes - August 14, 2017



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## Minutes

**Monday, August 14, 2017 ♦ 9:00 AM**

*Putnam County Administration Building – Room 204*

Monday, August 14, 2017

The Putnam Development Authority met on Monday, August 14, 2017 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

### *PRESENT*

Chairman Lynward Lindsey  
Member Joshua Daniel  
Member Bill Sharp  
Member Eugene Smith  
Member Ed Waggoner

### *OTHERS PRESENT*

Attorney Kevin Brown  
Economic Development Director Terry Schwindler  
County Clerk Lynn Butterworth

### **Opening**

#### 1. Call to Order

Chairman Lindsey called the meeting to order at approximately 9:02 a.m. He introduced guests, Kimberly Lowe and Kayleigh Sullivan from the Middle Georgia Regional Commission and Donna Van Haute from the Eatonton Putnam Water and Sewer Authority. (Copy of agenda made a part of the minutes.)

#### 2. Strategic Plan Kickoff

Kimberly Lowe and Kayleigh Sullivan from the Middle Georgia Regional Commission discussed the steps for getting the Strategic Plan Steering Committee started. They showed a PowerPoint and went over the strategic plan basics, the general timeline, plan elements, and steering committee members. (Copy of documents made a part of the minutes.)

**Minutes**

3. Approval of Minutes - July 10, 2017

**Motion made by Member Sharp, seconded by Member Waggoner, to approve the July 10, 2017 minutes as written. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

**Financials**

4. Approval of Financials - July 2017

**Motion made by Member Daniel, seconded by Member Sharp, to approve the July 2017 Financials. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes. (Copy of financials made a part of the minutes.)**

**Regular Business**

5. MGRC technical assistance request for One Georgia grant

**Motion by Member Smith, seconded by Member Sharp, to approve the MGRC technical assistance request for a One Georgia grant. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

6. MGRC technical assistance request for Assistance to Coal Communities 2017 grant

**Motion made by Member Sharp, seconded by Member Waggoner, to approve the MGRC technical assistance request for the Assistance to Coal Communities 2017 grant. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

7. Approve payment of attorney invoice

**Motion made by Member Smith, seconded by Member Daniel, to approve payment of Seyfarth Shaw invoice number 2753613 in the amount of \$14,456.50. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes. (Copy of invoice made a part of the minutes.)**

8. Rock Eagle Technology Park Update

EDD Schwindler is trying to get in writing the agreement to split the costs, 50/50, for the Pittcon Conference, between PDA and Georgia Fall Line Properties, however, Mr. Ted Baker has been out of town. She also advised that all the footage has been shot for the video and she will be sorting through it to pull out what's needed for the final product. EDD Schwindler also advised that Aalto Scientific has not put up a gate yet; they still need to run electricity, however they have been busy working on an expansion. No action was taken.

9. Discuss 9.612 acre SIP property

The survey is complete and the next step is to update the Phase I Environment Site Assessment. **Motion made by Member Sharp, seconded by Member Daniel, to approve the Agreement for Environmental Assessment by Triple Point Engineering in the amount of \$1850.00, to be completed in the next 60 days. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes. (Copy of agreement made a part of the minutes.)**

EDD Schwindler also obtained a quote for fencing in the amount of \$22,000.00 from Andy Nash Farm Services. It was discussed to maybe just mark the boundaries and give some curb appeal. EDD Schwindler will get additional estimates and Member Daniel will ask the surveyor to put up bigger stakes marking the property lines.

EDD Schwindler also obtained a quote for mowing the property in the amount of \$800.00 from Tim's Under Brush Cleaning & Yard Care. **Motion made by Member Smith, seconded by Member Waggoner, to approve the \$800.00 quote for mowing from Tim's Under Brush Cleaning & Yard Care. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.** (Copy of quotes made a part of the minutes.)

**Motion made by Member Daniel, seconded by Member Smith, to list the property with Fickling & Company at \$99,000.00 for the 9.612 acres for a period of one year, once the environmental report is received back and the property has curb appeal. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

10. Discuss Legacy sewer easement

The Eatonton-Putnam Water and Sewer Authority needs a 20 foot easement along the property line of 9.612 acre parcel along the side adjoining Mr. Gheesling's property. EDD Schwindler is still waiting to hear from Mr. Gheesling regarding purchasing a portion of the property. **Motion made by Member Sharp, seconded by Member Smith, to authorize the Chairman to sign an easement to EPWSA for a 20 foot right of way down the western line of the 9.612 acre property and give Mr. Gheesling 30 days to decide if he wants some of the property. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

11. Discuss year end expenditures

EDD Schwindler distributed a worksheet and advised that there will be approximately \$34,679.00 left in the FY17 budget. She had several requests for expenditures. (Copy of worksheet made a part of the minutes.)

1) Engineering for lift station lines - \$25,000

A proposal was received from P.C. Simonton & Associates for field investigation and plan preparation, preparing sewer plan, pump station and force main plan, and combining all into one construction set. It was advised that since Carter & Sloope are doing the work for EPWSA that a quote should be obtained from them as well. No action was taken.

2) Trade show displays - \$1,050

**Motion made by Member Smith, seconded by Member Waggoner, to purchase two banners with stands. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

3) Georgia Trend Ads - \$4,400

EDD Schwindler advised she could get a quarter page ad in both Georgia Trend and Business Georgia for \$2,200. She was considering running one for the Rock Eagle Technology Park and one for the South Industrial Park.

**Motion made by Member Sharp, seconded by Member Smith, to advertise for the South Industrial Park in both magazines for \$2,200 with a \$500 maximum for artwork. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

**Motion made by Member Waggoner, seconded by Member Smith, to advertise for the Rock Eagle Technology Park in both magazines for \$2,200 contingent upon receipt of half the funds from Georgia Fall Line Properties. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

4) Laptop - \$899

**Motion made by Chairman Lindsey, seconded by Member Sharp, to approve the purchase of a computer for \$1,000 or less. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

**Reports**

12. Economic Development Director Report - August 2017

Members were advised to go over EDD Schwindler's report on their own. (Copy of report made a part of the minutes.)

**Other Business**

EDD Schwindler mentioned a new business in the South Industrial Park: Cosmo Cabinets (parent company is Door Kraft). EPWSA Director Van Haute advised that this business can help EPWSA qualify for a new EIP grant to correct multiple problems with the water and sewer system in that area. No action taken.

**Executive Session**

13. Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation or Real Estate

An Executive Session was not needed.

14. Motion to Reopen Meeting and Execute Affidavit Concerning the Subject Matter of the Closed Portion of the Meeting

Executive Session not held.

15. Action, if any, Resulting from the Executive Session

Executive Session not held.

**Closing**

16. Adjournment

**Motion made by Chairman Lindsey, seconded by Member Smith, to adjourn the meeting.**

**Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

Meeting adjourned at approximately 11:04 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Lynward Lindsey  
Chairman

**Backup material for agenda item:**

3. Approval of Financials - August 2017



Putnam County, GA

# Income Statement 8

## Account Summary

For Fiscal: 2017 Period Ending: 08/31/2017

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 101 - GENERAL FUND</b>					
<b>Expense</b>					
<a href="#">101-75201-511100</a>	64800	64800	7477.86	59822.88	4977.12
<a href="#">101-75201-512101</a>	6641	6641	623.58	6232.74	408.26
<a href="#">101-75201-512201</a>	4958	4958	568.98	4542.02	415.98
<a href="#">101-75201-512401</a>	5940	6845	0	6845	0
<a href="#">101-75201-512701</a>	220	212	0	212	0
<a href="#">101-75201-512901</a>	1800	1800	0	0	1800
<a href="#">101-75201-521206</a>	6500	6500	0	3300	3200
<a href="#">101-75201-521209</a>	15000	56795	0	59997.86	-3202.86
<a href="#">101-75201-521220</a>	23000	23000	0	1550	21450
<a href="#">101-75201-521301</a>	2200	2200	66.75	2002.06	197.94
<a href="#">101-75201-522205</a>	350	350	12.99	231.32	118.68
<a href="#">101-75201-522321</a>	350	350	0	0	350
<a href="#">101-75201-523101</a>	6500	6500	3509	5854	646
<a href="#">101-75201-523201</a>	1080	1080	49.4	961.19	118.81
<a href="#">101-75201-523215</a>	100	100	0	18.93	81.07
<a href="#">101-75201-523301</a>	1500	1500	0	0	1500
<a href="#">101-75201-523401</a>	500	500	0	11.75	488.25
<a href="#">101-75201-523501</a>	6400	6400	284.62	1467.94	4932.06
<a href="#">101-75201-523601</a>	2870	12594	0	11328.89	1265.11
<a href="#">101-75201-523701</a>	2000	2000	0	745	1255
<a href="#">101-75201-523920</a>	0	19238	0	18487.5	750.5
<a href="#">101-75201-531101</a>	550	550	0	168.13	381.87
<a href="#">101-75201-531110</a>	5000	4950	0	-130.69	5080.69
<a href="#">101-75201-531231</a>	550	550	42.7	460.08	89.92
<a href="#">101-75201-531301</a>	1500	1500	0	882.14	617.86
<a href="#">101-75201-531401</a>	50	50	0	35	15
<a href="#">101-75201-531601</a>	250	300	0	375.75	-75.75
<b>Expense Total:</b>	<b>160609</b>	<b>232263</b>	<b>12635.88</b>	<b>185401.49</b>	<b>46,861.51</b>
<b>Fund: 101 - GENERAL FUND Total:</b>	<b>160609</b>	<b>232263</b>	<b>12635.88</b>	<b>185401.49</b>	<b>46,861.51</b>
<b>Total Surplus (Deficit):</b>	<b>-160609</b>	<b>-232263</b>	<b>-12635.88</b>	<b>-185401.49</b>	<b>-46,861.51</b>



## Putnam Development Authority

## Balance Sheet

As of August 31, 2017

	<u>Aug 31, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10001 · Checking-FMB	177,912.03
10050 · One Georgia Funds	50.00
10300 · Certificate of Deposit 42072	107,522.65
10600 · Certificate of Deposit-24251	81,746.80
<b>Total Checking/Savings</b>	<u>367,231.48</u>
<b>Other Current Assets</b>	
11700 · CIP	25,357.50
12007 · Prepaid Insurance	3,896.00
<b>Total Other Current Assets</b>	<u>29,253.50</u>
<b>Total Current Assets</b>	<u>396,484.98</u>
<b>Fixed Assets</b>	
11100 · 10 ac. N. Park	200,000.00
11200 · 5 ac. N. Park	100,000.00
11250 · Building-Tech College	1,000,000.00
11300 · Tech. College Property	455,962.60
11350 · Building	660,561.00
11355 · Rock Eagle Rech. Accum Deprecia	-62,386.40
11400 · Mach & Equip (Haband)	350,000.00
11500 · 142 Ac. Indust Blvd	300,000.00
11600 · 130 Ac. RE Tech. Park	1,029,600.00
<b>Total Fixed Assets</b>	<u>4,033,737.20</u>
<b>Other Assets</b>	
12001 · Note Receivable-Lease Purch Aar	-34,563.93
12005 · Note Rec-Aaron	330,083.48
<b>Total Other Assets</b>	<u>295,519.55</u>
<b>TOTAL ASSETS</b>	<u><u><b>4,725,741.73</b></u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
11360 · Accum Depr-Building	352,083.00
11420 · Accum Depr-Mach & Equip	350,000.00
18050 · Accrued Payroll	667.00
<b>Total Other Current Liabilities</b>	<u>702,750.00</u>
<b>Total Current Liabilities</b>	<u>702,750.00</u>
<b>Total Liabilities</b>	<u>702,750.00</u>
<b>Equity</b>	
30000 · Opening Balance Equity	3,367,924.20
32000 · Unrestricted Net Assets	634,460.89
Net Income	20,606.64
<b>Total Equity</b>	<u>4,022,991.73</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u><b>4,725,741.73</b></u></u>

**Putnam Development Authority**  
**Reconciliation Summary**  
10001 · Checking-FMB, Period Ending 08/27/2017

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	<u>Aug 27, 17</u>
<b>Beginning Balance</b>	175,241.42
<b>Cleared Transactions</b>	
Checks and Payments - 1 item	-28.00
Deposits and Credits - 1 item	2,698.61
	<u>2,670.61</u>
<b>Total Cleared Transactions</b>	
<b>Cleared Balance</b>	<b>177,912.03</b>
<b>Register Balance as of 08/27/2017</b>	177,912.03
<b>Ending Balance</b>	177,912.03

**Putnam Development Authority**  
**Deposit Detail**  
 August 2017

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
General Journal	cd int	08/12/2017		10600 · Certificate of Deposit-24...	71.91
				45000 · Interest	-71.91
TOTAL					-71.91
Deposit		08/18/2017		10001 · Checking-FMB	2,698.61
				12001 · Note Receivable-Lease P...	-1,669.21
				45000 · Interest	-1,029.40
TOTAL					-2,698.61

**Putnam Development Authority**  
**Profit & Loss YTD Comparison**  
**August 2017**

	<u>Aug 17</u>	<u>Oct '16 - Aug 17</u>
<b>Income</b>		
<b>44500 · Grants</b>		
44530 · Tri County	0.00	7,211.00
<b>Total 44500 · Grants</b>	0.00	7,211.00
<b>45000 · Interest</b>	1,101.31	12,983.20
<b>46400 · Other Types of Income</b>		
46430 · Miscellaneous Revenue	0.00	600.00
<b>Total 46400 · Other Types of Income</b>	0.00	600.00
<b>Total Income</b>	1,101.31	20,794.20
<b>Expense</b>		
<b>65100 · Other Types of Expenses</b>		
65140 · Meals-PDA meetings, etc.	0.00	131.56
<b>Total 65100 · Other Types of Expenses</b>	0.00	131.56
<b>66000 · Miscellaneous</b>	0.00	56.00
<b>Total Expense</b>	0.00	187.56
<b>Net Income</b>	<b>1,101.31</b>	<b>20,606.64</b>

# Putnam Development Authority Reconciliation Detail

10050 · One Georgia Funds, Period Ending 08/15/2017

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						50.00
Cleared Balance						50.00
Register Balance as of 08/15/2017						50.00
<b>Ending Balance</b>						<b>50.00</b>

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**Backup material for agenda item:**

4. Discuss sewer study proposal and vote to accept



Carter & Sloop  
CONSULTING ENGINEERS

*Letter Agreement  
Between Owner and Engineer  
for  
Professional Services*

August 18, 2017

Mrs. Terry Schwindler, Economic Development Director  
Putnam County Development Authority  
117 Putnam Drive  
Eatonton, GA 31024

RE: South Industrial Park Sewer Study

Dear Mrs. Schwindler:

Carter & Sloop, Inc. appreciates the opportunity to submit this proposal to provide engineering services for the above subject project. The scope of the work will include a study to analyze options for future wastewater collection within the South Industrial Park. The analysis will include a review of both the Eastside and Westside WWTFs along with the sewer collection system that serves each plant to determine the best long-term service strategy for the Industrial Park. Upon completion of the study and selection of the best sewer service strategy, Carter & Sloop will provide a separate proposal for surveying, preparation of plans and specifications, permitting, bidding administration, and construction administration. A breakdown of our proposed scope and related fees are provided in the following subsections.

**1. PROPOSED SCOPE OF SERVICES:**

**A. SEWER STUDY:**

Carter & Sloop will meet with the Putnam Development Authority and the Eatonton-Putnam Water & Sewer Authority to review the future plans for the Industrial Park along with the existing sewer infrastructure to determine the best sewer service strategy for the South Industrial Park. Each option evaluated will be reviewed in terms of costs and benefits for technical, environmental, regulatory, and financial considerations. Options will be presented to both Authorities for their review so that a selection can be made to best fit the future needs of the overall area.

**B. ENGINEERING DESIGN/BIDDING/CONSTRUCTION ADMINISTRATION:**

1. Carter & Sloop will provide a future proposal for scope determined under Task A.

**2. PROPOSED FEE SCHEDULE:**

	<b><u>Proposed Fee</u></b>
A. Sewer Study	Hourly NTE \$12,500.00 without prior notice *
B. Engineering Design/Bidding/ Construction Administration	TBD using attached USDA Fee Curve for agreed upon construction estimate **

\*The study will be billed hourly with the total not to exceed the amount proposed above without prior notice.

\*\*The Engineering Design/Bidding/Construction Administration Costs for the future scope will be determined using the USDA – Rural Development fee curve shown in the attachment. As an example, a project with a \$1 million construction cost will result in an engineering design/bidding cost of \$53,000 (5.3%) and a construction administration cost of \$23,000 (2.3%).

**3. HOURLY RATES:**

Additional services, as requested by Owner and not included under this proposal will be billed at the following hourly rates or by invoice from Carter & Sloope’s consultant. Carter & Sloope reserves the right to update these hourly rates annually.

Title	Billing Rate Per Hour
Principal	\$ 165.00
Senior Engineer	\$ 160.00
Project Manager	\$ 140.00
Project Engineer II	\$ 130.00
Project Engineer I	\$ 105.00
Technician I	\$ 85.00
Construction Inspector/Technician II	\$ 95.00
CADD Operator	\$ 70.00
Draftsman	\$ 55.00
Hydrogeologist	\$ 130.00
Clerical II	\$ 65.00
Clerical I	\$ 55.00
Survey/ Wetlands Crew	\$ 200.00
Wetland Tech.	\$ 155.00
Party Chief	\$ 100.00
Consultants/Subcontractors	Fee + 10%



**4. SERVICES NOT INCLUDED IN OUR PROPOSAL:**


Any services that are requested by the Owner but not included in this proposal will be billed at the hourly rates listed above or by invoice from Carter & Sloope's consultant. The following services are not included in our proposal.

- Site Boundary or Site Surveys
- Easement Coordination, Survey, etc.
- Engineering Design
- Bidding Administration
- Permitting
- Construction Administration

**5. PROPOSAL ACCEPTANCE:**

Carter & Sloope, Inc. appreciates the opportunity to submit this proposal. Please acknowledge acceptance of our proposal by signing and dating below and returning a signed copy to us for our records.

Sincerely,



Claire Swaim, P.E.

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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Terry Schwindler, Economic Development Director  
Putnam County Development Authority



Carter & Sloop  
CONSULTING ENGINEERS

**ENGINEERING FEES \***

**FEES FOR PROFESSIONAL ENGINEERING SERVICES  
AS A PERCENTAGE OF NET CONSTRUCTION COST**

The following fee table is based on engineering design and engineering construction administration. For all work leading up to engineering design, the fee basis would be hourly for pre-design tasking: evaluation of alternatives, cost estimates, preliminary engineering report, funding assistance, environmental studies, permitting, and property issues (easements, negotiations, surveys). With multiple construction contracts, the fee basis is predicated on the premise that each contract stands alone (not summed to determine fee basis).

Construction Cost	Engineering Design	Engineering Construction Administration	Total Fee Basis
<\$300,000	Hourly	Hourly	Hourly
\$300,000	6.9%	2.9%	9.8%
\$400,000	6.5%	2.7%	9.2%
\$500,000	6.1%	2.6%	8.7%
\$600,000	5.9%	2.5%	8.4%
\$700,000	5.7%	2.4%	8.1%
\$800,000	5.5%	2.4%	7.9%
\$900,000	5.5%	2.3%	7.8%
\$1,000,000	5.3%	2.3%	7.6%
\$2,000,000	5.0%	2.2%	7.2%
\$3,000,000	4.8%	2.0%	6.8%
\$4,000,000	4.6%	1.9%	6.5%
\$5,000,000 & Over	4.4%	1.9%	6.3%

\* Based on USDA-RD Form RD 1942-19 - Table I

**Backup material for agenda item:**

6. Update remaining budget



Putnam County, GA

# Income Statement BALANCE REMAINING

## Account Summary Revised 9/15/2017

For Fiscal: 2017 Period Ending: 09/30/2017

	Original Total	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining		
<b>Fund: 101 - GENERAL FUND</b>							
<b>Expense</b>							
<a href="#">101-75201-511100</a>	64800	64800	2492.62	62315.5	2484.5		
<a href="#">101-75201-512101</a>	6641	6641	623.58	6862.56	-221.56		
<a href="#">101-75201-512201</a>	4958	4958	189.15	4731.17	226.83		
<a href="#">101-75201-512401</a>	5940	6845	0	6845	0		
<a href="#">101-75201-512701</a>	220	212	0	212	0	booked exp	BALANCE
<a href="#">101-75201-512901</a>	1800	1800	0	0	1800	TO BE PAID	REMAINING
<a href="#">101-75201-521206</a>	6500	6500	100	3400	3100		3100 100/qtr
<a href="#">101-75201-521209</a>	15000	56795	0	59997.86	-3202.86	2500	-5702.86 1250/mo
<a href="#">101-75201-521220</a>	23000	23000	1850	3400	19600		19600
<a href="#">101-75201-521301</a>	2200	2200	66.75	2068.81	131.19		131.19 66.75/mo
<a href="#">101-75201-522201</a>	0	0	800	800	-800	20	-820 \$15-\$30/mo
<a href="#">101-75201-522205</a>	350	350	0	231.32	118.68	0	118.68
<a href="#">101-75201-522321</a>	350	350	0	0	350		350
<a href="#">101-75201-523101</a>	6500	6500	0	5854	646	50	596 85/mo
<a href="#">101-75201-523201</a>	1080	1080	25	986.19	93.81		93.81
<a href="#">101-75201-523215</a>	100	100	0	52.48	47.52		47.52
<a href="#">101-75201-523301</a>	1500	1500	0	1050	450		450
<a href="#">101-75201-523401</a>	500	500	0	11.75	488.25	605.08	-116.83 GEDA
<a href="#">101-75201-523501</a>	6400	6400	0	1467.94	4932.06	0	4932.06
<a href="#">101-75201-523601</a>	2870	12594	0	11328.89	1265.11	1420	-154.89 dues
<a href="#">101-75201-523701</a>	2000	2000	0	745	1255	0	1255
<a href="#">101-75201-523920</a>	0	19238	0	18487.5	750.5	110	640.5
<a href="#">101-75201-531101</a>	550	550	0	264.39	285.61	0	285.61
<a href="#">101-75201-531110</a>	5000	4950	0	-130.69	5080.69		5080.69
<a href="#">101-75201-531231</a>	550	550	0	460.08	89.92	43	46.92 43/mo
<a href="#">101-75201-531301</a>	1500	1500	0	980.27	519.73	84.22	435.51
<a href="#">101-75201-531401</a>	50	50	0	35	15	0	15
<a href="#">101-75201-531601</a>	250	300	0	375.75	-75.75	4832.3	30383.91 current remaining balance
<b>Expense Total:</b>	<b>160609</b>	<b>232263</b>	<b>6147.1</b>	<b>192832.77</b>	<b>39,430.23</b>		<b>\$ 17,566 Project list</b>
<b>Fund: 101 - GENERAL FUND Total:</b>	<b>160609</b>	<b>232263</b>	<b>6147.1</b>	<b>192832.77</b>	<b>39,430.23</b>		<b>\$ 12,818 final remaining balance</b>
<b>Total Surplus (Deficit):</b>	<b>-160609</b>	<b>-232263</b>	<b>-6147.1</b>	<b>-192832.77</b>	<b>-39,430.23</b>		

**Project list**

sewer study	\$ 12,500	approve Monday 9/18
Pittcon flights	\$ 1,000	approve Monday 9/18
Pittcon hotel	\$ 1,000	approve Monday 9/18
GA Trend SIP	\$ 2,200	waiting on invoice
LAPTOP	\$ 865.50	ship 8/22- waiting on invoice
	<u>\$ 17,566</u>	

**Backup material for agenda item:**

7. Rock Eagle Technology Park Update



The Pittsburgh Confer  
300 Penn Center Blvd.  
Suite 332  
Pittsburgh, PA 15235  
expo@pittcon.org  
1-800-825-3221

# Invoice

Order: 18675  
Entered On: 08/30/2017

## Pittcon 2018 (5018)

**Putnam Development Authority**  
Terry Schwindler  
117 Putnam Drive  
Eatonton, GA 31024

Function: Expo Space  
Start/End: 02/27/2018 09:00 AM - 03/01/2018 05:00 PM  
Requestor: Putnam Development Authority

Description	Booth Number	Ordered	Rates	Charges
Booth Charges - Special Early Rate		1.00 EA	2,600.00 EA	2,600.00
			<b>Total Charges:</b>	<b>2,600.00</b>
Date	Payment / Adjustments	Credit Card / Check #		
8/30/2017	Payment EV-AMX	1022		-2,600.00

**Total Payments:** -2,600.00

**Total Amount Due:** 0.00

**Backup material for agenda item:**

11. Economic Development Director Report - August 2017



# Economic Development Director Report August

September 11, 2017

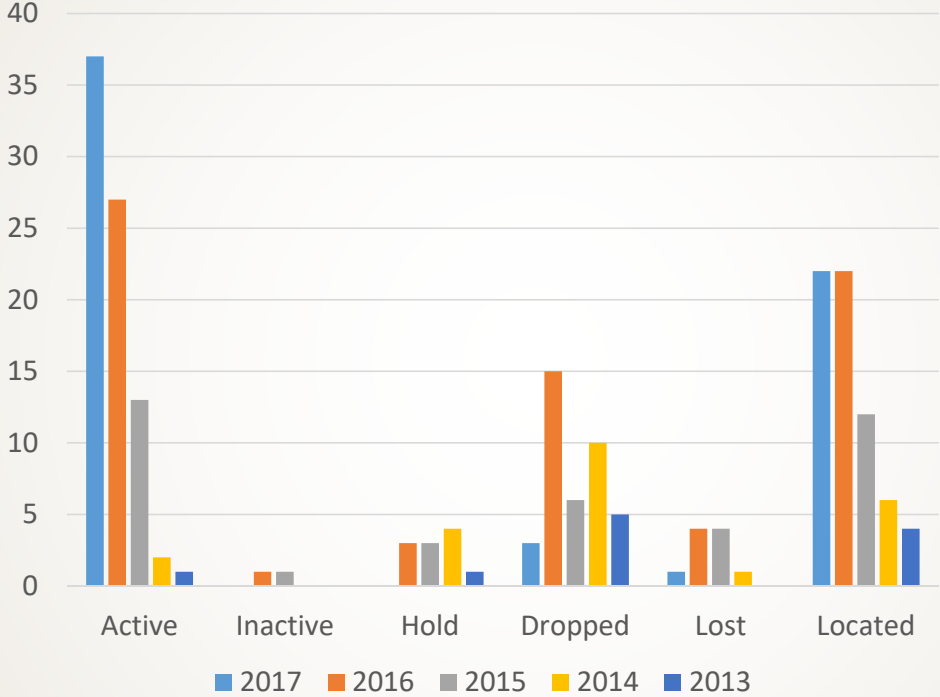


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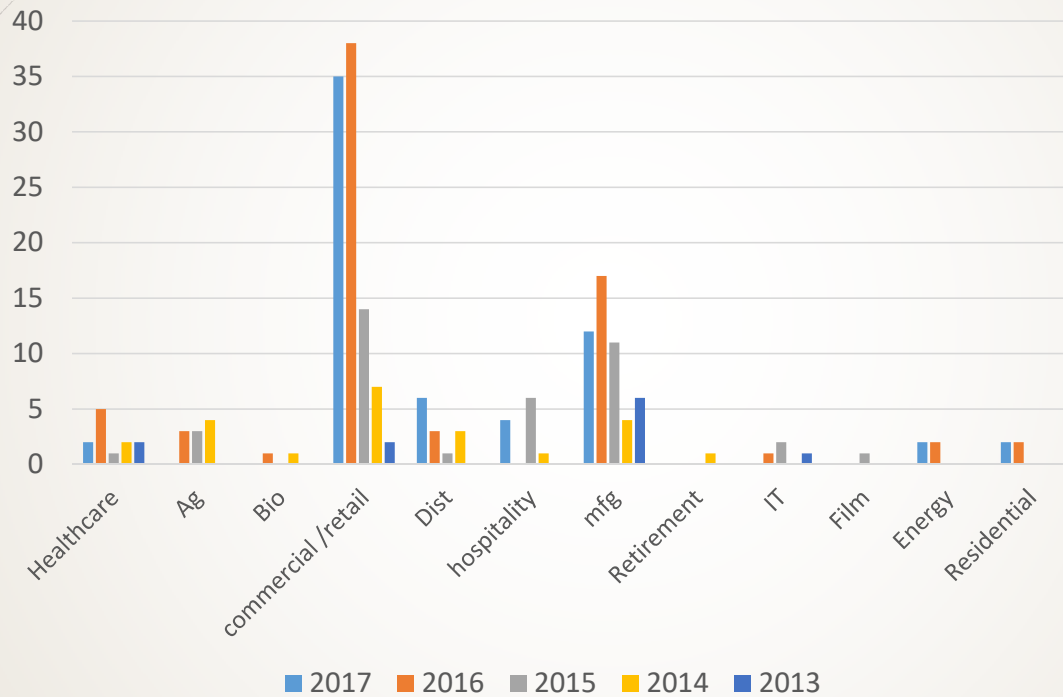
# Project Status



<b>Active</b>	<b>80</b>
<b>Inactive</b>	<b>2</b>
<b>Hold</b>	<b>11</b>
<b>Dropped</b>	<b>39</b>
<b>Lost</b>	<b>10</b>
<b>Located</b>	<b>66</b>
<b>Open Projects</b>	<b>93</b>
<b>TOTAL Projects</b>	<b>208</b>

11 Projects Added

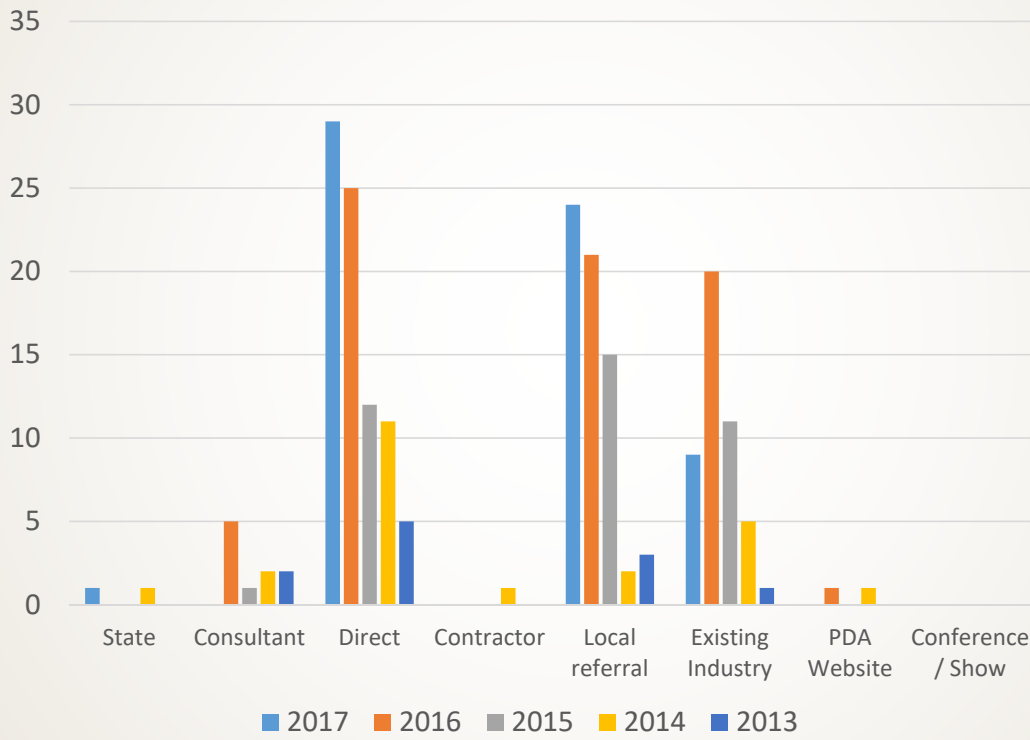
# Projects by Industry



Healthcare	12
Ag	10
Bio	2
Commercial /Retail	96
Dist	13
Hospitality	11
Mfg	50
Retirement	1
IT	4
Film	1
Energy	4
Residential	4
<b>Total</b>	<b>208</b>

New (2 Manufacturing, 7 Commercial/Retail, 2 Healthcare)

# Project Source



State	2
Consultant	10
Direct	82
Contractor	1
Local referral	65
Existing Industry	46
PDA Website	2
<b>Total</b>	<b>208</b>

New (5 local referral, 4 direct, 1 existing industry, 1 state)

## Company Located Cosmo Cabinets

110 Industrial Blvd

\$750,000 Equipment Investment  
24 FTE to start in November  
316 FTE forecasted in 5 years



# Company Update Interfor

370 Dennis Station Rd SW

Replaced boiler & are upgrading rail siding



## Company Update

### Legacy Housing

went from producing 4 houses per day to 11 houses per day  
shipping to Texas



# Company Update

## Tytan



### New Division: Tytan Tactical

Offers use of prison facilities & shooting range for law enforcement training & filming



## Business & Industry: 25 Company Contacts, 182 YTD

Name		Company	Topic
James	Patterson	JWP Plumbing	discuss workforce needs
Umaesh	Khaitan	Door Kraft	discuss project
Brett	Mauldin	Marble Works	discuss workforce needs
Heather	Snipes	Arbor Equity	discuss workforce needs
Brent	Fisher	Solid Source Realty GA	discuss project
Steve	Mauro	Aalto Scientific	discuss expansion project
Tom	Boyda	Cosmo Cabinets	discuss project
Umaesh	Khaitan	Cosmo Cabinets	discuss project
Matt	Morris	Legacy Housing	building lease
Lowell	White	Lowell White	Phase 2 project
Tim	Lowrimore	Interfor	plant tour
Mike	House	Interfor	plant tour
Stew	Aaron	Stew Aaron	discuss project
Walt	Rocker III	Tytan Pictures	Discuss new project
Kerry	Talbert	Bluestem/Haband	discuss project
Chris	Geeslin	LableSource	discuss land purchase
Joseph	Deloach	Woodman Life	ribbon cutting
Jim	Stone	Tytan Pictures	Discuss new project
Roxy	Stone	Tytan Pictures	Discuss new project
Walt	Rocker III	Tytan Pictures	Discuss new project
Gene	Adams	Ocean Link	company update
Umaesh	Khaitan	Cosmo Cabinets	discuss workforce needs
Tom	Boyda	Cosmo Cabinets	discuss workforce needs
Ed	Latham	Coldwell Banker	discuss property
Dave	Miller	Superior Heating & Air	discuss workforce needs





## Social Media

- 246 Likes on Facebook
- 39 Followers on Linked-In



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## Events Attended

- Aug 15 Georgia Chamber Congressional Luncheon
- Aug 16 EPTAH Meeting
- Aug 30 MGEA Meeting



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# Upcoming Events

Sep 20-22 GEDA Annual Meeting @ Savannah Hyatt



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